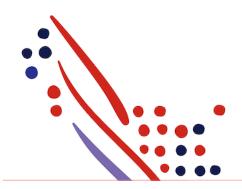**Chapter 4**

Frequently Asked Questions (FAQs)

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Chapter Contents

Frequently Asked Questions (FAQs)

Question 1: What's the recommended batch size to have the best performance?

Answer: 100 rows.

Question 2: If the client created templates for pay data, would the template be used for the Payroll Data Input API?

Answer: No.

Question 3: If a future hire is included in the Request Payload, would it get processed?

Answer: If the position Start Date is in the current payroll cycle then it will be processed, otherwise no.

Question 4: Does the Payroll Data Input API import Paid Time Off (PTO) hours?

Answer: Yes, you can configure Hours and Earning codes for each type in ADP Workforce Now and import the data.

Question 5: Does the Payroll Data Input API import double overtime for California workers?

Answer: If your application uses California double overtime earning rules and calculates earnings, then the client practitioner could setup Other Earnings codes for each overtime container and Import Earnings without hours for each Earning code. Otherwise, the client practitioner could setup Other Hours Codes for each overtime container and send a request for ADP service to set up special calculations for each code. Then, you can import hours for each code.

Question 6: Does the Payroll Data Input API support earnings, such as cash tips?

Answer: Currently, the API supports reportable earnings with known defects under the following conditions:

- Client does not use **Earning Code** of T and **Memo Code** of 5.
- Client uses API for only one type of earning that can be reported.

Your application must do the following:

- Send the amountValue for **Memo Code** of 5 through reportableEarningAndBenefitInputs. It populates data under the **Memo Code** of 5 and data under **Earning Code** of T.
- If the employee already received the payment (such as cash tips), you also need to send a negative Deduction to offset the **Earning Code** of T. For example, if the employee needs to report tips of $100 cash, the API should send the memo through /reportableEarningAndBenefitInputs/amount: 100 for code T (it's a known defect as the code should be 5), and deduction with a matching code in the amount of 100.

Question 7: How is piece Rate handled in pay data?

Answer: In the case where an employee gets paid by piece rate, the rate and pieces could be entered in the Pay Data.

For example, if a fruit picking company pays its worker for each piece of picked fruit, the data could be entered in Pay Data.

Let's say a worker picked 100 oranges at $0.01 each and 200 apples at $0.02 each. The person should receive 100 x $0.01 = $1 and 200 x $0.02 = $4 for a total of $5.

Follow these steps to add the this in the Pay Data:

1. The client creates two Other Earning Codes. For instance, **O** for Orange and **A** for Apple.

2. The client creates two Matching Memo Codes. For instance, **O** and **A**.

3. The client needs to call ADP to setup a Rate of Pay Payroll Calculation of $0.01 for **O** and $0.02 for **A** in the ADP Payroll engine.

The above entries will result in the earning **O** = $1 and **A** = $4 in the worker's pay statement.

Question 8: Does vacation/sick hours entered in Paydata auto deduct time off balances in ADP Workforce Now?

Answer: It depends on the following:

- Answer is Yes if the client doesn't use ADP Workforce Now accruals (Autopay Benefit Accruals). The hours entered in the batch will reduce the balance (allowed and taken).
- If the client uses ADP Workforce Now Time off Based Accruals, the codes must be mapped to the Time Off Policy and a Time Off Request must be submitted. Entries for the code entered within the batch do not impact the balance. The Time Off Accepted requests are processed through the HBA001 batch, which drives the balance.