

Chapter 3

Use Case: Creating a Single Job Requisition

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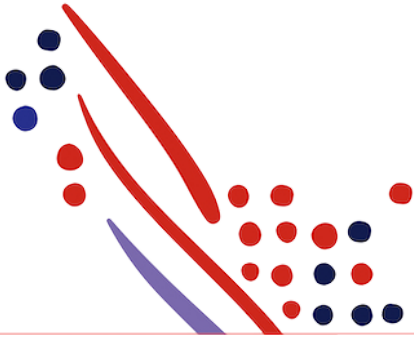
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Chapter 3

Use Case: Creating a Single Job Requisition

Use Case Description

This use case creates a single job requisition in ADP Recruiting Management.

Important:

The Meta response is incorrect which is a known issue and will be fixed in future enhancements.

The API is functional but not all data will be reflected in the ADP Recruiting Management application, which is a known issue and will be fixed in future enhancements. Go to the **Data Dictionary** section in this chapter or [Chapter 5 - Known Issues and Limitations](#) for more details on the fields that aren't currently reflected in ADP Recruiting Management even after a successful **job-requisition.add** API call.

API Usage

Method	URI	Description
POST	/events/staffing/v1/job-requisition.add	Publish a Job Requisition.
GET	/events/staffing/v1/job-requisition.add/meta	Request add job requisition meta.

Application Scope

The following canonical needs to be added to your application scope in order to enable this use case:

**/staffing/staffingManagement/workFulfillmentManagement/jobRequisitionManagement/
jobRequisition.add**

Supported Actors

Request Parameter roleCode Value	Usage
Practitioner	Submits a job application. A system user is considered a Practitioner.

Sequence of Interactions

1. Your consumer application makes a request for **/staffing/v1/job-requisition.add/meta** to the ADP API endpoint.

2. The ADP API endpoint responds to your consumer application with the meta payload. Your consumer application processes the meta payload to validate data included in the payload in step 3 and prompts the user to fix any validation issues. Otherwise, compose the payload for the **POST /staffing/v1/job-requisition.add** request.
3. Your consumer application makes a **/staffing/v1/job-requisition.add POST** request the ADP API endpoint.
4. The ADP API endpoint responds to the consumer application concerning the details of **/staffing/v1/job-requisition.add**.

Data Dictionary

To navigate the Single Req Details UI, follow these steps:

1. Go to sidebars and click the **Quick Search** tab.
2. Click **Reqs**.
3. Type a **Req Num** or **Req Title**.
4. Click **GO**.
5. Click the Requisition from the search results.
6. Go to the **Summary** or **Modify** tab to view requisition details.

The fields listed in the following table can be found in the ADP Recruiting Management UI by selecting **Reqs > Manage Reqs**. Now select any required requisition to see the following fields.

Schema Location	Field Name	Present in Meta Response? (Y/N)	Required? (Y/N)	Note
/events/data/transform	Not Displayed			
/events/data/transform/jobRequisition/clientRequisitionID	Requisition Number		Y	Can be anything, but it shouldn't be a value already used.
/events/data/transform/jobRequisition/requisitionTitle	Req Title		Y	Can be anything
/events/data/transform/jobRequisition/requisitionDescription	External Description		Y	
/events/data/transform	Number of Positions		Y	

rm/jobRequisitions/openingsQuantity				
/events/data/transform/jobRequisitions/requisitionReasonCode/codeValue	Replacement/Addition			Supported codeValues: <ul style="list-style-type: none"> 00001000- "New" 00002000- "Replacement"
/events/data/transform/jobRequisitions/positionQualifications/qualificationSummary	Requirements			
/events/data/transform/jobRequisitions/requisitionLocations/nameCode/codeValue	Location			Use the following codeList to get location codeValues: "/codelists/staffing/v3/position-seeker-management/req-location-codes/adprecruit/1" Currently this field won't reflect in RM after a successful API call.This is a known issue and will be fixed in future enhancements
/events/data/transform/jobRequisitions/requisitionLocations/address/countrySubdivisionLevel1/codeValue	State/Province			Use the following codeList to get countrySubdivisionLevel1 codeValues: /codelists/staffing/v3/position-seeker-management/country-subdivision-level1/adprecruit/1? \$filter=foreignKey eq 'USA' Currently, this field won't reflect in ADP Recruiting Management after a successful API call.This is a known issue and will be fixed in future enhancements.
/events/data/transform/jobRequisitions/requisitionLocations/address/countrySubdivisionLevel1/subdivisionType				
/events/data/transform/jobRequisitions/requisitionLocations/address/countryCode	Country			Use the following codeList to get Country codeValues: /codelists/staffing/v3/position-seeker-management/country-codes/adprecruit/1

/events/data/transform/jobRequisitions/requisitionLocations/address/postalCode	Zip/Post Code			Use the following codeList to get Postal codeValues: /codelists/staffing/v3/position-seeker-management/country-postal-codes/adprecruit/1?\$filter=foreignKey eq 'USA' Currently, this field won't reflect in ADP Recruiting Management after a successful API call.This is a known issue and will be fixed in future enhancements.
/events/data/transform/jobRequisitions/requisitionLocations/primaryIndicator	Not Displayed			
/events/data/transform/jobRequisitions/requisitionLocations/postingIndicator	Not Displayed			
/events/data/transform/jobRequisitions/remunerationBasisCode/codeValue	Pay Rate Type			
/events/data/transform/jobRequisitions/workLevelCode/codeValue	Position Type			Supported codeValues: <ul style="list-style-type: none"> • 00001000- "Full-Time" • 00002000- "Part-Time"
/events/data/transform/jobRequisitions/workerTypeCode/codeValue	Regular/Temp			Currently, this field won't reflect in ADP Recruiting Management after a successful API call.This is a known issue and will be fixed in future enhancements.
/events/data/transform/jobRequisitions/paidRelocationCode/codeValue	Relo			Supported codeValues: <ul style="list-style-type: none"> • 00001000- "Relo" • 00002000- "No Relo"
/events/data/transform/jobRequisitions/sponsorVisalIndicator	Sponsor Visa			
/events/data/transform/jobRequisitions/laborUnionIndicator	Not Displayed			

/events/data/transform/jobRequisitions/job/wageLawCoverage/coverageCode/codeValue	Exempt/Non-Exempt			Currently, these fields don't reflect in ADP Recruiting Management after successful API call. This is a known issue and will be fixed in future enhancements.
/events/data/transform/jobRequisitions/payGradeRange/minimumRate/amountValue	Min			
/events/data/transform/jobRequisitions/payGradeRange/minimumRate/baseUnitCode/codeValue	Base Pay Type			
/events/data/transform/jobRequisitions/payGradeRange/minimumRate/baseUnitCode/shortName				
/events/data/transform/jobRequisitions/payGradeRange/medianRate/amountValue	Mid			
/events/data/transform/jobRequisitions/payGradeRange/medianRate/baseUnitCode/codeValue	Base Pay Type			
/events/data/transform/jobRequisitions/payGradeRange/medianRate/baseUnitCode/shortName				
/events/data/transform/jobRequisitions/payGradeRange/maximumRate/amountValue	Max			
/events/data/transform/jobRequisitions/payGradeRange/maximumRate/baseUnitCode/codeValue	Base Pay Type			
/events/data/transform/jobRequisitions/payGradeRange/maximumRate/baseUnitCode/shortName				
/events/data/transform/jobRequisitions/b	Not Displayed			

Responses

Response Code	Condition	messageTxt	Tips to handle
200 OK	Requisition is created successfully.	NA	
204 No Content	No requisition returned for specific condition.	NA	
400 Bad Request	Enter existing requisition number in clientRequisitionID in JSON.	"userMessage": { "links": [], "messageTxt": "The request contains the following issues: Job Requisition with same clientRequisitionID already exists" }	
400 Bad Request	When clientRequisitionID is not sent in request payload.	"userMessage": { "links": [], "messageTxt": "The request contains the following issues: Client Requisition ID is missing" }	
400 Bad Request	When Requisition Title is not sent in the request payload.	"userMessage": { "links": [], "messageTxt": "The request contains the following issues: Requisition Title is Missing" }	
500 Internal Server Error	When an invalid payload is sent.	java.lang.NullPointerException	