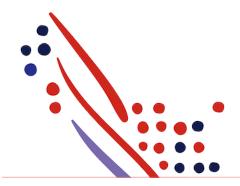


# How to Troubleshoot and Resolve Failed and Pending Events in ADP Marketplace

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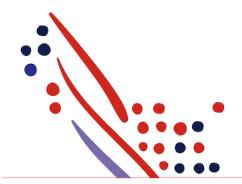
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## Chapter 1

## Overview

When a client tries to subscribe to a solution from ADP Marketplace, it can sometimes result in an error that prevents the client from successfully subscribing to and using the solution. These errors are called "failed" or "pending events" in ADP Marketplace. While these failed and pending events happen for different reasons, it's often because your integration is not processing the subscription orders correctly — either your subscription endpoint is not processing at all or it failed in processing the orders. Failed and Pending events also result in loss of sales and new clients to your products, so it's important to resolve them.

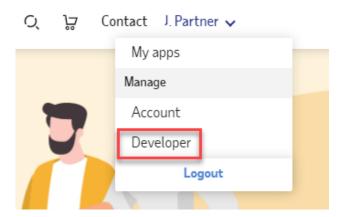
This article provides two steps for you to resolve these issues:

- Resolving and Troubleshooting Failed and Pending events: The first task is to quickly solve the issues and complete the sale or user assignment.
- **Fixing the integration for Failed and Pending events:** You'll then need to resolve your integration issues, the steps for which should be performed your developer.

#### Chapter 2

# How to check for Failed events in ADP Marketplace

1. Sign into the ADP Markteplace using your ADP developer credentials. After you sign in, select the option "Developer" under your profile.



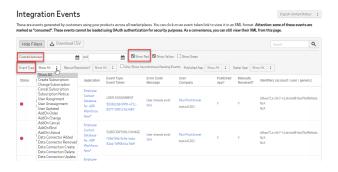
2. This will take you to the Developer dashboard. In the dashboard, select the menu option "Integration Events" at the top of the screen.



3. Here you will see the list of Integration Events. These are the subscription orders, upgrades, cancelations as well as user assignments and unassignments.



4. You can also use the **"Show Filters"** button to filter events. Once you click the **"Show Filters"** button, you can then choose "Show Red" to see the list of failed events. You can even use the **"Event Type"** dropdown to choose the event event type you would like to see as well as filter on a spefic date range.

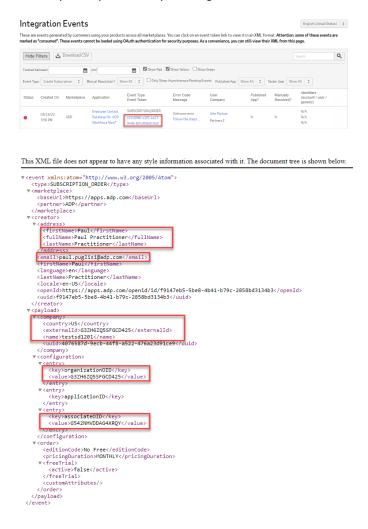


- \* The "Status" (1) provides the status of the event. If the color is red, the event was not processed successfully.
- \* The text in the "Application" column (2) will provide you with the Applicatication name.
- \* The information in the **"Event Type"** column **(3)** will let you know which event type failed. The **"Event Token"** column **(4)** if clicked will provide you with the subscription order deails.
- \* The **"Error Code Message"** column **(5)** will provide detials on the error situation your integration is having as well as how your endpoint responded.
- \* The "User/Company" column (6) will provide you the client user as well as the client name that tried to perform the action.
- 5. If an event failed you as the partner will rececive and email letting you konw that an event was not successfull. An example of the email you would receive is below.



All active users of your organization registered on ADP Marketplace will receive these email notifications when a user encounters issues with your solution. Please ensure your support personas and support distribution emails are registered on ADP Marketplace. To view, manage, and create your organization's users on ADP Marketplace please use the Developer Self Service Portal (DSSP) (https://adpapps.adp.com/self-service) under the "Members" section.

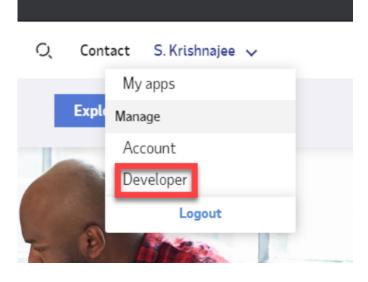
6. Once you or your supporting team have received the email above it is recommeded that you take action by reviewing the failed event/s following the steps above. You can use the information in the **"Event Token"** column to proactively reachout to the client to help support them through the subscription process as this will provide you with the purchasing clients contact information. See below.



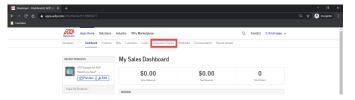
## Chapter 3

# How to Resolve Pending Events

1. Sign into ADP Marketplace using your ADP developer credentials. After you sign in, select the option **Developer** under your profile.



2. This will take you to the Developer dashboard. In the dashboard, select the menu Integration Events.



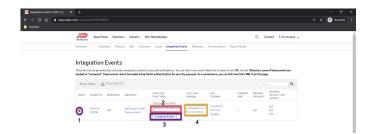
3. Here you will see the list of Integration Events. These are subscription orders, upgrades or cancellations. You'll also see the list of user assignments to your products.



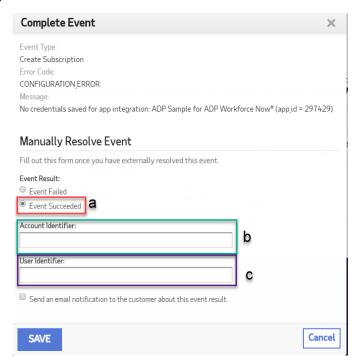
4. You can also use the "Show Filters" button to filter the events. Upon clicking the "Show Filters" button, please select the option "Show Red", and "Show Yellow" button to filter the list of events.



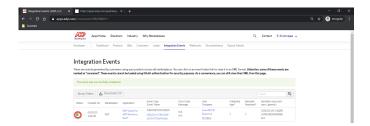
- The "Status" column (1) provides the status of the event. If the color is red, the event was not processed successfully.
- The text in the "Event Type Event Token" column (2) provides the subscription order details that ADP Marketplace sent to your application.
- The button in the "Event Type Event Token" column (3) indicates whether you can complete that event manually.
- The "Error Code Message" column (4) provides details on the error situation your integration is having.
- 5. The first step is to resolve the issue by completing this order. To do that, follow the below steps:
  - Select the subscription order details from the URL (2).



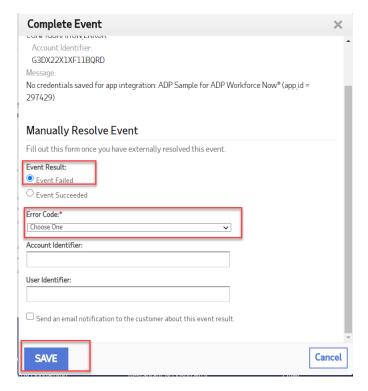
- This will open the subscription order details. Capture the value for the "organizationOID" and "associateOID" details from the order and save it in a notepad or text pad for reference purposes.
  - <configuration>
  - <entry>
  - <key>organizationOID</key>
  - <value>G3DX22X1XF11BQRD</value>
  - </entry>
  - <entry>
  - <key>applicationID</key>
  - </entry>
  - <entry>
  - <key>associateOID</key>
  - <value>G3HFNJJBD96FM0MR</value>
  - </entry>
  - </configuration>
- Then, come back to the event and select the **Complete Event** button (3) to complete the sale. It will open up the below window. Complete the next set of steps of to complete the event.



- Select the option **Event Succeeded** (a).
- Enter the value for the field "Account Identifier" (b). You can use the value of "organizationOID" that was captured earlier for this purpose, unless your integration uses a different value. If your integration uses a different value.
- Enter the value for the field "User Identifier" (c). You can use the value of "associateOID" that was captured earlier for this purpose unless your integration uses a different value. If your integration uses a different value, then use that value.
- Click the **SAVE** button to complete the event.
- 6. If the event has been completed successfully, you will now see that the status has turned to green.



- 7. Now you have manually resolved the event. Repeat these steps for other failures you see under the Integration Events.
- 8. **To make the events fail:** If you need to fail an event instead of success, please follow the below steps to fail the event. Failure scenarios could be that it's a duplicate order or something else. for this purpose, select the values "Event Failed", and "Error Code" and click the submit button. Please see as below on how to fail the event.

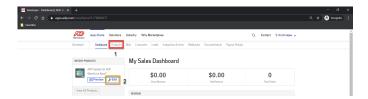


## Chapter 4

# Fixing the Integration for Failed and Pending Events

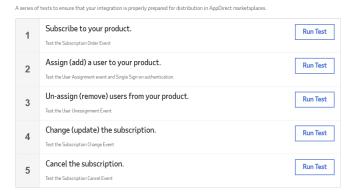
Failed and Pending events happen because of an issue with your subscription or user assignment endpoints. Either they are not consuming the events or not processing the events properly. Please take the below steps to resolve the issue. These actions should be performed by your integration developer.

- 1. Check the Column "Error Code Message" (in the previous two chapters) for details on the error situation your integration is having. Make sure to fix your integration code to resolve the issue permanently.
- 2. Select the menu **Products** (1) from your Developer dashboard. You will see the list of your products. Select the **Edit** button (2) for the product that has the "Failed" or "Pending Events" issue.



3. Navigate to the menu Integration -> Integration Report on the left menu pane. Then perform all the tests by selecting the Run Test option.

## AppDirect Integration Tests



4. Performing the tests will help you identify the issues with the integration. If the tests are successful, you will see "Success" for each of the tests as below. These will make sure that the events are working successfully in the future.

Note: If you have any questions, please log in to https://partnersupport.adp.com and scroll down to the bottom to submit a ticket for the issue.