

Chapter 3

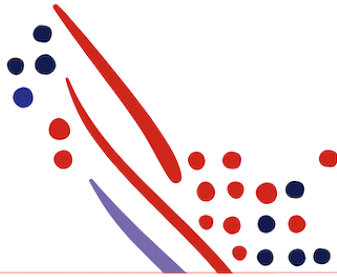
# How to Write Integration Details for ADP Marketplace Listings

from ADP Marketplace  
App Listing Types

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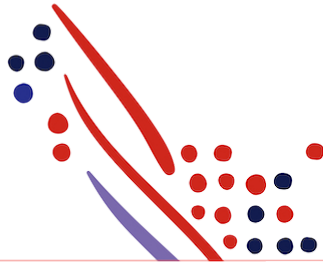
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# How to Write Integration Details for ADP Marketplace Listings

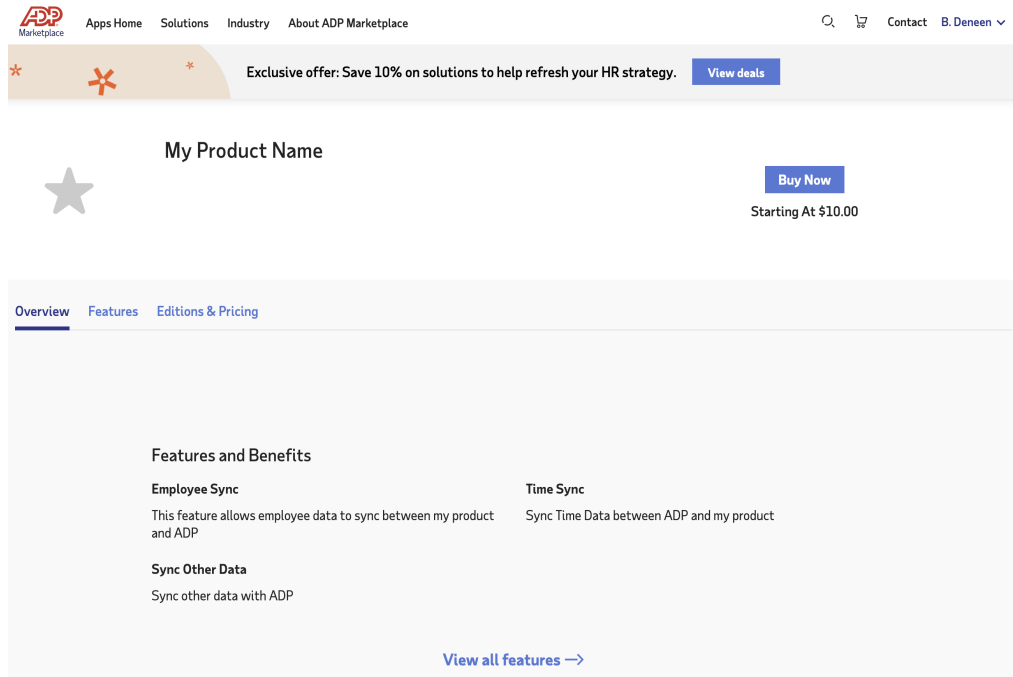
For every integrated app on ADP Marketplace, it's important to clearly explain to clients and prospects how the app integrates with ADP platforms and what data is being shared. We use the Integration Details section of each app listing, found in the Features tab, as a consistent way to communicate this information and help clients and prospect make informed purchase decisions quickly.

This document provides guidelines for you to communicate your application integration details through your ADP Marketplace listing.

**Note:** If you have already created your [core solution](#) or [data connector](#) listing in AppDirect by importing our templates, this is already formatted for you (referral listings do not have Integration Details). Please follow the Integration Details instructions within the template. If you have not yet created your listing, please use the template appropriate for your [listing type](#).

## Features

1. Provide a high-level overview of the API integration in the "Features" section of the app listing.



2. Follow these steps to add the "Integration Details" for your app.
  - \* Log in to ADP Marketplace using your credentials
  - \* Access the menu option **Developer** -> **Products**. You will see the following screen.

RECENT PRODUCTS

## My Sales Dashboard

\* Select the "Edit" option for your application.

### Manage Your Products

+ ADD PRODUCTS

Show Filters

Application	Status			
★ My Product Name	Not Published	<div style="width: 50%;"></div>	<a href="#">Preview</a>	<a href="#">Edit</a> <a href="#">Delete</a>

3. This will open your app in the edit mode. Now navigate to the menu options for **PROFILE & BRANDING** -> **Profile** -> **Features** -> **Add New Feature** (or select your existing feature).

MY PRODUCT NAME

**Product Dashboard**

Profile Progress 7%

[PUBLISH](#) [Preview](#)

**PROFILE & BRANDING**

- Listing Info
- Profile
- ▼ Features 3
  - Employee Sync ☰
  - Time Sync ☰
  - Sync Other Data ☰

[+ Add New Feature](#)

4. Provide the details in the **FEATURE INFORMATION**.

\* **Title:** Integration Details

\* **Description:** Provide an overview of the integration scenario, whether data is pulled or pushed into ADP, frequency of the data exchange (real-time or batch).

\* Select "Hide on Overview tab". Below is a screenshot on how

the details can be entered:

## Manage Feature

English (United States) ↓

Describe a feature in your product. Customers most often compare features to determine if an app is right for their business.

FEATURE INFORMATION

• Title ?

Slogan ?

• Description ?

Position ?

Hide on Overview tab ?

5. Provide the relevant screens for your application to show the fields that are involved in the integration. You can upload a screenshot using the below option. If a screenshot is added be sure to select "Move above picture" for each Characteristic that is added below.
6. Create your Feature Characteristics. You will need to create each of the following characteristics in this order (more information is provided below)
  1. ADP Applications Integrated
  2. Integration Type
  3. Application Type
  4. Data Sync Frequency
  5. Data Fields

## ADP Application(s) Integrated

This is the section about which ADP application is integrated with your application.

- **Characteristic title:** ADP Applications Integrated
- **Characteristic highlight description:** Option(s) are listed below. Enter them exactly as listed below.
  - RUN Powered by ADP®
  - ADP Workforce Now®
  - ADP Vantage HCM®
  - ADP TotalSource®
  - ADP® Recruiting Management
  - ADP Workforce Now® Next Generation
  - ADP® Next Gen HCM
  - ADP SmartCompliance® Tax Credits

**Note:** The description field supports limited HTML tags. The text above, with tags, provides a good example to format the text.

Example Screenshot:

**Characteristic**

Characteristic position ?  
1

Characteristic title ?  
ADP Applications Integrated

Move above picture

**Characteristic highlight**

Description ?  
1. ADP Workforce Now\* <br />  
2. ADP Workforce Now\* Next Generation <br />

Show a checkmark next to this highlight

[+ Add Highlight](#)

## Integration Type

This is the section about the type of integration you have developed with ADP.

- **Characteristic title:** Integration Type
- **Characteristic highlight - Description:** Options are listed below. Enter them exactly as listed below depending upon your integration with ADP.
  - Read data from ADP
  - Bi-directional data exchange
  - Single Sign-On (SSO) (practitioners) OR Single Sign-On (SSO) (practitioners and employees)
  - Buy now
  - ADP app

Example Screenshot:

**Characteristic**

Characteristic position ?  
2

Characteristic title ?  
Integration Type

Move above picture

**Characteristic highlight**

Description ?  
Bi-directional data exchange

Show a checkmark next to this highlight

[+ Add Highlight](#)

## Application Type

This is the section about which type of integration that you have developed.

- **Characteristic title:** Application Type
- **Characteristic highlight - Description:** Options are listed below. Enter them exactly as listed below depending upon the application type.
  - Data connector
  - End user

- o Data connector and end user

Example Screenshot:

The screenshot shows a 'Characteristic' form with the following fields and options:

- Characteristic position:** A dropdown menu set to '3'.
- Characteristic title:** A text input field containing 'Application Type'.
- Move above picture:** An unchecked checkbox.
- Characteristic highlight:** A section containing:
  - Description:** A text input field containing 'Data connector and end user'.
  - Show a checkmark next to this highlight:** An unchecked checkbox.
- Add Highlight:** A blue button with a plus icon.

## Data Sync Frequency

This is the section about the frequency of data exchange with ADP.

- **Characteristic title:** Data Sync Frequency
- **Characteristic highlight - Description:** Options are listed below. Enter them as listed below depending upon your integration with ADP. For option 2, use frequency values like "nightly", "every 1 hour", or other suitable values based on your integration.
  - o Real-time
  - o Scheduled – {Frequency}. For example, "Scheduled – every 1 hour".

Example Screenshot:

The screenshot shows a 'Characteristic' form with the following fields and options:

- Characteristic position:** A dropdown menu set to '4'.
- Characteristic title:** A text input field containing 'Data Sync Frequency'.
- Move above picture:** An unchecked checkbox.
- Characteristic highlight:** A section containing:
  - Description:** A text input field containing 'Real-time'.
  - Show a checkmark next to this highlight:** An unchecked checkbox.
- Add Highlight:** A blue button with a plus icon.

## Data Fields

This is the section about the list of data elements that are either pushed to or extracted from ADP. This is the section about the list of data elements that are either pushed to or extracted from ADP.

- **Characteristic title:** Data Fields
- **Characteristic highlight – Description:** Provide the list of data fields pushed to ADP and/or extracted from ADP. For example:

**The following fields will be sent from Partner App to ADP:** <br />  
1. First name <br />  
2. Last name <br />  
3. Hire date <br />

**Note:** The description field supports limited HTML tags. The text above, with tags, provides a good example to format the text.

**Note:** If your application is integrating bidirectionally with ADP, then add another "Add Highlight" and provide the details. It should be very similar to **Characteristic highlight – Description** mentioned above.

**Note:** If you have a large list of fields (more than 15-20), list only the important fields, which should include Personally Identifiable Information (PII). Do not list all the fields.

Example Screenshot:

The screenshot shows a web interface for configuring a 'Characteristic'. At the top, there is a 'Characteristic position' dropdown set to '5' and a 'Characteristic title' text box containing 'Data Fields'. Below this is a checkbox for 'Move above picture'. The main area contains two 'Characteristic highlight' sections. Each section has a 'Description' text area with HTML-formatted text. The first highlight's description is: <strong>The following fields will be sent from (PARTNER APP NAME HERE) to ADP:</strong> <br /> 1. First Name <br /> 2. Last Name <br /> 3. Hire Date <br />. The second highlight's description is: <strong>The following fields will be sent from ADP to (PARTNER APP NAME HERE):</strong> <br /> 1. Worked Hours <br /> 2. Cost Center <br /> 3. Department Code <br /> 4. Pay Type. Each highlight section has a checkbox for 'Show a checkmark next to this highlight'. At the bottom, there is a blue 'Add Highlight' button.

## Sample Integration Section

**Contents**

**Employee Sync**

Time Sync

Sync Other Data

## Employee Sync

This feature allows employee data to sync between my product and ADP

### ADP Applications Integrated

1. ADP Workforce Now\*
2. ADP Vantage HCM\*

### Integration Type

Bi-directional data exchange

### Application Type

Data connector and end user

### Data Sync Frequency

Real-time

### Data Fields

The following fields will be sent from {PARTNER APP NAME HERE} to ADP:

1. First Name
2. Last Name
3. Hire Date

The following fields will be sent from ADP to {PARTNER APP NAME HERE}:

1. Worked Hours
2. Cost Center
3. Department Code
4. Pay Type